

Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

<i>Income</i>		
<i>Trading</i>		
Sales		
<i>Less Cost of Goods Sold:</i>		
Opening Stock value		
Stock Purchases		
less Closing Stock value		
<i>Trading Profit (-Loss)</i>		
<i>Add Other Income</i>		
Gross fees received		
Commissions received		
Other Business Income		
<i>Total Business Income</i>		
<i>less Expenses</i>		
Accounting		
Advertising		
Asset purchases (eg. Tools, Computers, Motor vehicles) **		
Bookkeeping		
Bad debts written off		
Bank charges		
Cleaning & rubbish removal		
Courier & freight		
Commissions paid		
Donations		
Electricity & gas		
Government charges, fees & licences		
Lease payments		
Hire of equipment		
Insurance		
Interest expense		
Legal fees		
Materials & supplies		
Motor vehicle expenses *		
Fuel		
Insurance		
Registration		
Repairs		
Sundry		
Postage		
Printing, stationery & office supplies		
Protective clothing		
Rates & land taxes		
Rent		
Repairs & maintenance		
Replacement of tools		
Salaries & wages		
Subcontractors		
Subscriptions		
Sundry expenses		
Superannuation expenses		
Telephone		
Travel expenses		
<i>Business Net Income (-Loss)</i>		

\* Please provide motor vehicle log book details if not previously provided

\*\* Please provide purchase date and amount for each Asset Purchase

<i>Asset description</i>	<i>Date</i>	<i>Amount</i>